

## PRIVACY POLICY

The following Privacy Policy is written in compliance with art.13 D.Lgs. 196/2003 (Privacy Code) and artt.13-14 of the European Regulation 2016/679 (GDPR 2016/679) and gives you useful information to better understand:

- **who** is processing your data;
- **how** your data is processed and the scope of the process
- how you can get in contact with the data controller

Prima Electro S.p.A. is the Company that processes your personal data and by Law is considered the Data Controller of the data collected. As is required to guarantee the application of the organisational and technical measures necessary and adequate to protect your personal data.

Company headquarters: Strada Carignano, 48/2–10024 Moncalieri (To) - Italy. Further information on your rights may be found in the section "Your rights".

### Data processing information

Please, note that all data provided will be processed in compliance with the current privacy regulations, therefore the Company undertakes to manage this data according to the principles of fairness, lawfulness, transparency and respecting the purposes mentioned below. Data will be collected to the extent necessary for processing and managed only by authorized/trained personnel in order to guarantee confidentiality of information submitted.

In particular, the Company collects, stores and consults your personal data such as name, surname, address, telephone, e-mail, only if strictly necessary for the purposes provided by the contract undertaken with your Organisation.

In particular, the Company can use your data to:

- 1) fulfil both civil and tax law requirements, foreseen by the EU provisions, regulations and laws especially as far as accounting, fiscal, health and public order and safety issues are concerned;
- 2) allow the correct regulatory, technical and economic management of the contractual relationship;
- 3) assert or defend a right in court, as well as in administrative or arbitration and conciliation procedures in the cases provided for by law, European Union legislation, regulations

The processing of data indicated above is necessary for the execution of the contract, therefore the refusal to provide this data makes it impossible to proceed with the establishment of a business relationship.

### Retention period for your personal data

The Company retains your personal data until the conclusion of the contract and thereafter for the period of 10 years (term beyond which the rights arising from the contract will be prescribed).

### Data transfer and access

Without requiring prior approval, the Company can communicate your data to other Divisions of the Group; third party outsourcing services (ex. credit institutions, professionals, consultants, insurance companies, etc.) acting on the behalf of the Data Controller or judicial authorities. These subjects will process the data in their capacity as independent data controllers.



## Your rights

With reference to the data processed, the Company guarantees the possibility of:

- obtain confirmation of the existence or not of personal data concerning you and a copy in intelligible form;
- obtain the updating, correction or integration of your data;
- request the deletion of your data, within the terms permitted by law, or request that they are anonymised;
- object, in whole or in part, for legitimate reasons, to the processing of personal data concerning you;
- limit the processing, in case of violation, request for rectification or opposition;
- request the portability of electronically processed data, provided on the basis of consent or contract;
- withdraw consent to the processing of your data, if provided for.

For this purpose, the Company has activated the [privacy@primaelectro.com](mailto:privacy@primaelectro.com) e-mail address to be used in case any enquiry concerning the exercise of rights is required.

We inform you that the Company undertakes to reply to your requests within one month, except for complex matters which may take up to three months. In any case, the Company will explain the reason for waiting within one month of your request.

The outcome of your request will be provided by written or electronic format.

. Your request the correction, the cancellation or the limitation of your data usage, the Company undertakes to communicate the results of your requests to each of the recipients of your data, unless this proves impossible or involves a disproportionate effort.

The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

The Company points out that a fee may be required in case Your questions are manifestly unfounded, excessive or repetitive, therefore the Company will keep a record to trace Your requests of intervention.